

DATABASE REGISTRATION FORM

Please complete this form in its entirety and either post or email to the contact details at the bottom of the sheet. Registration is currently free.



ORGANISATION	NAME(S)
<i>Only complete this if you wish it to be published on the database</i>	
Full legal name of organisation:	
Name you prefer to be known by (if different from legal name:	

ORGANISATION	ADDRESS
<i>Only complete this if you wish it to be published on the database</i>	
Street number and name:	
Suburb:	Rural Delivery No:
City/Town:	Postcode:
Website:	Phone:
Email address:	

ORGANISATION	OTHER INFORMATION
<i>Only complete this if you wish it to be published on the database</i>	
Does your organisation meet regularly? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, where do you meet:	
What day (e.g. 2 nd Tuesday):	What time:
What months <u>don't</u> you meet:	

Continue on next page



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KEY CONTACT PERSON	NAME(S)
<i>Do you permit your name to be published online?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name:
Position:

KEY CONTACT PERSON	ADDRESS
<i>This information WILL NOT be published online</i>	
Street number and name:	
Suburb:	Rural Delivery No:
City/Town:	Postcode:
Website:	Phone:
Email address:	

Submitting this Information

1. Email a scanned copy to: database@residents.org.nz, or
2. Fax to: (03) 339 2283, or
3. Post to: C/- J Coburn, PO Box 291, Christchurch 8140.

Privacy

We will only use personal information that you provide to us for the purposes for which you supplied it or, in exceptional situations, for other reasons permitted under the Privacy Act 1993. We generally do not share your personal information with others unless this is necessary for the purpose for which you gave us the information (for instance if you have listed yourself or someone else as a contact person for your organisation). Note that the law may require us to disclose information.

We are happy to provide you with access to any personal information that we hold about you. If it is wrong, please ask us to correct it. To ask for access and correction, see our contact details below. You can ask for some or all of your personal information to be removed from the National Residents' Associations Database at any time. Information provided will be held by the Draco Foundation (NZ) Charitable Trust.

